

**Minutes of a Meeting  
of the  
Texas Computer Cooperative  
Management Committee**

A meeting of the Management Committee for the Texas Computer Cooperative (TCC) was convened on Tuesday, June 24, 2008, at 1:00 p.m. in the Trinity A Room of the Renaissance Austin Hotel. Dr. Terry Smith, Chair, presided and the following attended:

Mr. Adrian Garcia	Education Service Center, Region 1
Mr. Jose Cantu	Education Service Center, Region 2
Dr. Crawford Helms	West Oso I.S.D.
Dr. Julius Cano	Education Service Center, Region 3
Mr. Robert Wells	Edna I.S.D.
Ms. Lynda Hoffpauir	Education Service Center, Region 5
Ms. Nancy Oliver	Education Service Center, Region 6
Mr. Jack Ellis	Brazos I.S.D.
Ms. Nancy Holcombe	Education Service Center, Region 9
Dr. Pat Pringle	Education Service Center, Region 13
Dr. Belinda Putska	Schertz-Cibolo U.C.I.S.D.
Mr. David Smith	Education Service Center, Region 15
Mr. Larry Taylor	Education Service Center, Region 15
Ms. Leigh Ann Glaze	San Saba I.S.D.
Mr. John Bass	Education Service Center, Region 16
Mr. David Baldner	Education Service Center, Region 17
Mr. David Taylor	Education Service Center, Region 18
Mr. John McCauley	Education Service Center, Region 20
Mr. John Huey Andrews	Education Service Center, Region 20
Ms. Beverly Meyer	Education Service Center, Region 20

Dr. Smith welcomed the attendees.

**Item No. 1**

Establish Quorum of at Least Six  
Members Present

Dr. Smith confirmed that a quorum was established, with eleven ESCs represented.

**Item No. 2**

Approve Minutes of the Meeting of  
February 21, 2008

Dr. Smith asked if there were any additions or corrections to the minutes of February 21, 2008. There were none. Mr. Bass made a motion to approve the minutes and Dr. Cano seconded it. The motion carried unanimously.

**Item No. 3**

Report from RSCCC Liaison – Nancy Holcombe

Ms. Holcombe, as the RSCCC Liaison for the TCC, reported that the managers were looking forward to TxEIS and wanted to schedule ESC training and receive hardware specifications as soon as possible. She said the PGP functionality was also needed in the new product in order to stay competitive.

Mr. McCauley added that he has received several requests for hardware specifications and is waiting to use the business applications as a benchmark rather than the PEIMS module. He said his staff would get specifications out as soon as they could.

**Item No. 4**

Status of RSCCC Business

Mr. Andrews reported that the main focus of RSCCC Business is transitioning from RSCCC to TxEIS. His staff has been working to include as many changes as possible in the current RSCCC for the conversion company. The April release included 207 SDRs for problems and enhancements and 60 SDRs were addressed in the June update, including programming for Contracts in the Requisition System for ESC-18. His staff will now slow down on making changes to RSCCC other than mandates and problems in order to reduce dual maintenance.

The Business programmers attended two JAVA training sessions last week and will be increasing their skills by working on the Employee Portal project. His staff is maintaining records of code changes occurring in RSCCC so that they can be added to TxEIS.

**Item No. 5**

Status of RSCCC Student

Mr. Andrews said that RSCCC Student would follow the same process as Business only a few months later. His staff will include as many changes as possible into RSCCC Student programs before September and the August update will have many changes related to PEIMS. After August, the Student programmers will receive JAVA training, work on a JAVA project, etc.

Mr. Andrews reported that changes for txGradebook and txConnect have been identified for this summer. The focus will be on corrections and stability, with more major enhancements in August. Mr. McCauley added that districts continue to implement txGradebook, with almost 400 now using it.

**Item No. 6**

Status of TxEIS Project

- a. Conversion of Business & Student Systems

Mr. Andrews reviewed the *Timeline for TxEIS* handout with the committee, explaining that all dates in green have been completed.

b. Timeline

For Business applications, the initial conversion of Phase I (Accounts Receivable, Asset Management and Budget) is complete. This includes all changes through the April Release. User Acceptance Testing began on June 19<sup>th</sup> and testing and conversion modifications will continue through August. For Phase II (Finance and Requisition), the initial conversion is in progress and will include all changes through the April Release. The first demonstration of the converted programs was held for TxEIS staff on June 3<sup>rd</sup>, with a second demo scheduled for July 1<sup>st</sup> (Task ID #45 on the timeline). User Acceptance Testing will begin in August. For Phase III (Human Resources), which is Task ID #49 on the timeline, the source code and test databases have been provided to the conversion company for initial analysis. Screen flows and test cases will be sent today. Mr. Andrews' staff will provide source code that includes all changes through the June update. User Acceptance Testing will begin in November.

For the Student conversion (Task ID #62) programs will be sent to Metex after negotiating a contract, which should be in place by the end of August.

A local programming company was given some of the Student applications to convert. The initial conversion of Test Scores and Special Education is almost completed and User Acceptance Testing will begin this week. This company has also begun converting the Discipline System. As converted code comes back from Metex, the local company and ESC-20 staff make changes to the user interface.

For the PEIMS application, the RSCCC programs have been converted and a test website has been set up with in-house testing occurring. He will open the PEIMS site to other ESCs and will send out the URL.

**Item No. 7**

Approve 2008-2009 Revised Budgets

a. iTCCS Budget

Mr. McCauley directed the committee to pages 11 - 13 of the agenda packet and reviewed changes to the *iTCCS Budget*. There is a decreased revenue projection of \$110,227 due to the loss of Port Arthur I.S.D. He stated that he expected to get New Braunfels I.S.D., but they have delayed their implementation. He also reduced the interest income on page 12 to more accurately reflect what we are actually earning. In light of these changes, Mr. McCauley reported that he is closing two vacant positions for next year, using payroll costs to compensate for the loss of projected revenue.

He also explained that the trend in the last few years has been to upgrade the mainframe due to expanding applications and user base. He will bring up a Linux partition in addition to Z/OS in order to move Oracle off of Z/OS, which will result in

a cost savings and can be paid out of surplus collections in the current year budget. We would not have to upgrade the Z/OS side of the machine and it would free up cycles there. He hopes to not have to upgrade hardware and software next year. The maintenance cost for Linux is budgeted in 6249.07. The budget line item for 6249.14 for battery replacement has been eliminated due to the new UPS and diesel generator. Object code 6395 has been increased to purchase servers to run Oracle Discoverer. The net change to the budget is \$115,302.

Dr. Putska asked if iTCCS is adequately staffed. Mr. McCauley replied that the two vacant positions have been open for over a year and they are difficult to fill. He will reopen one if we pick up a new district. He could use several special request programmers, but wants to focus on the conversion to Oracle. Dr. Putska made a motion to approve the revised iTCCS Budget for 2008-2009. The motion was seconded by Mr. Smith and carried unanimously.

b. RSCCC Budget

Mr. McCauley reviewed the *RSCCC Clients* document on page 14 of the agenda packet with the committee, which showed an increase of 39 business districts and 298 student campuses when comparing the April 2008-2009 projections with those of 2007-2008.

Mr. McCauley reviewed the revised *RSCCC Budget* (page 15), explaining that the pricing approved in February was based on last April's counts and it was recommended not to adjust the price downward in June due to any increase in participation, but to put the surplus aside to keep up with technology. By keeping the pricing as previously approved, the revenues increased by \$264,524 over what was presented in February. Other adjustments made were minor, such as the replacement for a Quality Assurance staff person moving to the TxEIS budget and changes in network costs and building use. The projected \$154,983 surplus will flow to fund balance and the reserve will be designated for software development.

Mr. McCauley discussed the *RSCCC Funding* document, explaining that the handout corrected a mistake in the cooperative fee area of the original on page 16 of the agenda packet. Dr. Cano made a motion to approve the revised RSCCC Budget for 2008-2009. The motion was seconded by Ms. Hoffpauir and carried unanimously.

c. TxEIS Budget

Mr. McCauley reviewed the revised *TxEIS Budget* on page 17 of the agenda packet. He highlighted a minor adjustment of \$15,000 to personnel, the transfer of \$200,000 from the Metex line item (6219.02) to the Denim Group (6219.03) to begin programming the Student applications, and an increase to

6639 for incorporating Jaspersoft into the TxEIS product for reporting and future functionality. The net change to the budget is \$39,934. Mr. Wells made a motion to approve the revised TxEIS Budget for 2008-2009. The motion was seconded by Ms. Glaze and carried unanimously.

**Item No. 8**

Request Approval of Fund Balance Reserve for Software Development

Mr. McCauley requested that the committee approve \$100,000 of unobligated fund balance as a reserve for software development. Mr. Smith made a motion to approve the request to designate \$100,000 of fund balance for software development. The motion was seconded by Mr. Wells and carried unanimously.

**Item No. 9**

Request Approval of Funds for Oracle Discoverer

Mr. McCauley explained to the committee the need to replace the query tools for iTCCS due to the conversion to Oracle. He set up web meetings with the other ESCs to preview Discoverer as that replacement. The Operations Committee requests that \$70,000 be reserved from the existing fund balance for the purchase of Oracle Discoverer. Dr. Cano made a motion to approve setting aside \$70,000 from fund balance for the Discoverer purchase. The motion was seconded by Dr. Putska and carried unanimously.

**Item No. 10**

Review Financial Reports

Mr. McCauley reviewed the agenda attachment, *iTCCS Financial Report*. Currently the revenue is over collected by \$164,556. The expenditures are under expended by \$463,485 but this amount will decrease due to several contracts that renew in June and July. He also reported on the use of fund balance last year to upgrade the CPU and for the Oracle conversion.

Mr. McCauley reviewed the agenda attachment, *RSCCC Financial Report*. Currently, the revenue is over collected by \$218,000 (an increase over the May 30<sup>th</sup> report). The \$279,647 expenditure balance has decreased since the report date. This budget is projected to contribute \$150,000 to fund balance at year end.

Mr. McCauley reviewed the agenda attachment, *TxEIS Financial Report*. The \$132,601 collected is interest. There is \$144,825 still unexpended, which will go back into fund balance.

**Item No. 11**

Review Accounts Receivable Report

Dr. Smith asked the Committee members to review the *Accounts Receivable Report* as an on-going information item and stated that collections were improved over last year.

**Item No. 12**

Other

Mr. McCauley reported to the committee on recent marketing efforts, including working with TASBO on the TxEIS product, the TASBO Conference in March where attendees received bags with the TCC logo and our products on them, and attending the TASBO Summer Conference in Kerrville. We will also attend the TASA conference in September. Mr. Andrews added that we also presented information on TxEIS at the Kerrville conference, giving us an opportunity to talk in depth about the product.

TASBO contracted with the Gibson Group to do a gap analysis for functionality in the TxEIS product. The Gibson consultants spent several days at ESC-20 and will turn their findings in to TASBO, who will send them to us.

**Adjournment**

The meeting of the Texas Computer Cooperative Management Committee adjourned at 1:55 p.m.