

TANDBERG SYSTEM OPERATION – QUICK START

Under normal conditions the unit will already be powered on, and will automatically connect to scheduled events. If you see a dark screen simply move the remote control to awaken the system.



- Power on the plasma screen by pressing the power button located under the left front edge of the monitor.
- Position the camera on the participants by using the pan arrows on the remote control. Zoom the main camera in and out by pressing the + plus and – minus sides of the zoom button. (1)
- Make sure you are near a microphone and that the light is off; this indicates the microphone is muted. To speak, simply press the pad at the front of the microphone. Be sure to mute the microphone when you are finished speaking.
- Use the volume buttons on the remote control in order to increase or decrease the volume. An on-screen indicator will show the current volume level. (2)
- To display video sources, such as a laptop or document camera, press the appropriate button at the top of the remote. From left to right the buttons are: Main Camera, Computer, Document Camera, DVD, and AUX. Make sure to connect the laptop to the VGA cable provided. Press the main camera button to switch back to local view. (3)
- The layout key makes it possible to simulate a dual screen environment, simultaneously viewing the far end and the local video. There are many layout formats; simply press the layout key until the desired layout is displayed. (4)