

**DRUG & ALCOHOL CONSORTIUM**

Texas ESC Participation Commitment for 2009-2010

District Name: \_\_\_\_\_

County/District Number: \_\_\_\_\_

Education Service Center, Region 20, (Center) through the contracted third party administrator, and the above named private school enter into the following cooperative service arrangement for the 2009-2010 school year.

The Center will:

- Provide program assistance for drug & alcohol testing in accordance with current U.S. Department of Transportation and Federal Highways Administration regulations. Also included will be:
  - Assist in initial Drug & Alcohol policy design and / or review.
  - Provide computer generated random test selection of CDL holders and random testing records maintenance.
  - Provide on-site collection services with collection fee, supplies & chain of custody forms.
  - Provide transportation of specimens to certified SAMHSA laboratories for five-panel test as required by DOT & FHWA.
  - Provide positive specimen documentation & storage, blind specimen maintenance.
  - Provide Medical Review Officer (MRO) services.
  - Provide Substance Abuse Professional (SAP) referrals.
  - Provide supervisor and employee training.
  - Provide employee record set-up including qualification & statistical reports.
  - Provide employee record administration (off-site), notification of employee certification & verification (electronically).
  - Prepare annual DOT & FHWA required reports for district.
  - Provide payments to the "third party administrator".
  - Effective beginning September 1, 2009.

The School will:

- Assign a district person to serve as a liaison with ESC-Region 20.
- Provide monthly updates on new CDL holders hired / terminated.
- Provide CDL holders selected for testing at the collection site in a timely manner.
- Provide administrative support to the program.
- Provide workshop / classroom space as needed.

The fees charged for these services are as follows:

- All pre-hire, or random selection will be thirty-five dollars (\$35.00) per test.
- All emergency mobile tests, or referral drug tests will be thirty-five dollars (\$35.00) per test (normally, re-tests are at employee expense)
- All alcohol tests will be at fourteen dollars (\$14.00) per test.
- All CDL holders referred to Substance Abuse Professional (SAP) services at no charge.
- Any CDL holders selected for counseling & rehabilitation services will be at District expense.
- Supervisory & employee training available at group rates.

Superintendent Signature: \_\_\_\_\_

ESC-20 Contact Person:  
Randal Casteel  
(210) 370-5203  
E-mail: randal.casteel@esc20.net

District Contact Person: \_\_\_\_\_

E-Mail / Phone: \_\_\_\_\_

**Please return by June 23, 2009 to:** ESC-20 Business Office  
1314 Hines Avenue  
San Antonio, Texas 78208-1899

**Maintain a copy for district file.**

*--For ESC-20 Use Only--*

Revenue Code: 199-00-5729-01-230-0-00

Distribution: Business Office

Division: Business & Human Resources